



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, MAY 9, 2018 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on May 9, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

Councillor Karen Aranha

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated May 9, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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4. DEPUTATIONS AND PETITIONS

None scheduled

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – April 18, 2018
[05_01_Apr18_2018_Minutes_Special_Meeting](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated April 18, 2018 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – April 25, 2018

[05 02 Apr25_2018_Minutes](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated April 25, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

[07](#)

Vouchers for April 19 to May 2, 2018 to be presented

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$291,041.31 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1.RFP Results – 208 Walker Street and 139 McRae Street Environmental Site Assessments

[09 b 01 2018_ESA_RFP_Results](#)

#2018-

Moved by _____

Seconded by _____

THAT Council authorize a contract with EXP Services Inc. for the firm to conduct Phase I and Phase II Environmental Assessment of two properties currently owned by Southwest Middlesex and both located in the Village of Glencoe, referred to as 208 Walker Street and 139 McRae Street, Glencoe, for the potential redevelopment of the sites for residential/parkland purposes, and a submission of a Record of Site Condition, if required, in the amount of \$23,956.00; and

THAT all legal documentation is to be in a form which is satisfactory to the CAO-Clerk; and further

THAT the CAO-Clerk be authorized to execute the necessary agreement on behalf of the Municipality.

2.Estimated Capacity of Trillium Landfill – ECA Requirement 3.4

[09 b 02 2018_05May_09_ECA Requirement Capacitycomplete](#)

#2018-

Moved by _____

Seconded by _____

THAT Council receive the report on the estimated capacity of the Trillium Landfill as information.

3.Integrity Commissioner, Municipal Ombudsman, Meeting Investigator Services Contract

[09 b 03 IndependentResolutionsAgreement](#)

#2018-
Moved by_____

Seconded by_____

THAT Council approve the agreement by by-law between Southwest Middlesex and Independent Resolutions Inc. for the services of Integrity Commissioner, Meeting Investigator, and Municipal Ombudsman; and

THAT the Mayor and CAO-Clerk be directed to sign the agreement on behalf of the municipal corporation.

c. Building

d. Finance

1.Adjustment of Property Taxes

[09 d 01 Tax Adjustment 6](#)

#2018-
Moved by_____

Seconded by_____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-008-010-26415-0000 by \$287.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

1.Lawn Tractor Bids

[09 e 01 LawnTractorBids_Part1of2](#)

#2018-
Moved by_____

Seconded by_____

THAT Council approves the purchase of Kioti CS2510 sub compact tractor from Kucera Group for \$15,040.00 less \$6,500.00 trade in for our John Deere X750 (net cost of \$8,540.00 + HST).

2.Sun Shade for Splash Pad

[09 e 02 SunShadeForSplashPad](#)

#2018-

Moved by _____

Seconded by _____

THAT Council directs staff to order a 20' x 20' sun sail, hardware and poles for the splash pad, from Ray Catchers, at an estimated cost of \$7,000.00. Municipal staff will install the poles.

f. Public Works

1.Request for Mutual Agreement Drain – Big Bend Road

[09 f 01 PW_Agreement Drain 1-18 VanDamme](#)

#2018-

Moved by _____

Seconded by _____

THAT the Mayor and Clerk be authorized to enter into an agreement drain with the owners of Lots 13 & 14 and 12, Con 7 (former Mosa Township) under the provisions of the Drainage Act.

2.Switzer Drain, Request for Engineer – Section 78

[09 f 02 PW_Switzer Section 78 Request No 3](#)

#2018-

Moved by _____

Seconded by _____

Option 1

THAT council deny the request for the appointment of an engineer under Section 78 of the Drainage Act for the following reasons:

- The request is substantially the same as the original request which eventually led to the last report which was found to be impractical, and
- There was considerable opposition to the last report from the community of landowners involved in the drain.

Option 2

THAT the Drainage Superintendent be instructed to contact the petitioner of the Switzer Drain Section 78 request to ascertain if the petitioner is willing to enter into an agreement with the Municipality to pay all assessments related to or caused by the work being requested.

THAT if the petitioner is in agreement with this the Drainage Superintendent is to contact the rest of the owners on the drain to ascertain whether they would be in favour of proceeding under such conditions.

THAT the Drainage Superintendent be instructed to report back to council on the above matter once discussions are complete.

Option 3

THAT council accept the request for the appointment of an engineer under Section 78 of the Drainage Act and appoint Dobbin Engineering Inc. to prepare a report on the matter.

3. Glencoe Pedestrian Crossing

[09 f 03 Staff Report Pedestrian Crossing May 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT council approves the investigation of the Glencoe Pedestrian Crossing by Middlesex County

AND the tentative area for placement be County Rd 80, Mid Block (Between Symes and McKellar),(Dollar Store, Public Parkette),

AND that the Municipality of Southwest Middlesex assume the costs incurred by Middlesex County in the amount of \$500 for this investigation.

10. REPORTS OF COMMITTEES

1.Lower Thames Valley Conservation Authority Meeting Minutes dated April 19, 2018

[10 01 LTVCA BDo41918](#)

#2018-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation authority meeting minutes dated April 19, 2018 are received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1.Canadian Pacific 2018 Vegetation Control Program

[12 01 Canadian Pacific Railway April 2018](#)

2.New Lower Thames Valley Watershed Report Cards Reveal Stressed Conditions in our Watershed

[12 02 LTV Watershed Report Card 2018](#)

3.AMO Board of Directors Call for Nominations 2018 – 2020

[12 03 2018to2020 AMO Board of Directors ST Call for Nominations](#)

4.National Health and Fitness Day

[12 04 NationalFitnessDay](#)

5.SWIFT News 2018 Spring Edition

[12 05 SWIFTNews](#)

6.Champion of Diversity Award information

[12 06](#)

7. Town of Lakeshore resolution concerning Renovation and/or Demolition of all Buildings Containing Hazardous Materials

[12 07 LakeshoreResolution Re Renovation](#)

8. Municipality of East Ferris resolution concerning wolf trapping

[12 08 resolution EastFerris wolves](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items is received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- May 23, 2018 – Council – 7:00 p.m.
- May 30, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2018-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

Sidewalk Contract

#2018-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1.By-law No. 2018/

[16 01 2018_AgreementIndependentResolutionsInc](#)

Being a by-law authorizing the Mayor and the CAO-Clerk to execute an agreement with Independent Resolutions Inc. for the services of "Municipal Ombudsman, Closed Meeting Investigator and Integrity Commissioner" or the "Independent Investigator"

2.By-law No. 2018/

[16 02 2018_OntarioMainStreetRevitalizationInitiative](#)

Being a by-law to authorize the Mayor and the Clerk to sign a contribution agreement with Her Majesty the Queen in Right of Ontario for funding through Ontario's Main Street Revitalization Initiative for the replacement of the cast waterline – Main Street, Glencoe, ON

3.By-law No. 2018/

[16 03 2018_ConfirmingMay09MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 9, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ be given first and second readings.

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be read a third and final time.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.